

# Tenancy Application Form



Shop 2 / 3 Abbott St, Cairns. QLD 4870.  
PO Box 759, Bungalow. QLD 4870.  
Ph: (07) 40414337  
Fax: (07) 40416337  
[www.perkinsjessop.com.au](http://www.perkinsjessop.com.au)  
[admin@perkinsjessop.com.au](mailto:admin@perkinsjessop.com.au)

## PROPERTY APPLYING FOR:

Address of property: \_\_\_\_\_  
Proposed lease commencement date: \_\_\_\_\_ Lease term: \_\_\_\_\_  
No. to occupy the property: \_\_\_\_\_

## PERSONAL DETAILS

Given Name(s): \_\_\_\_\_ Surname: \_\_\_\_\_  
Date of birth: \_\_\_\_\_  
Current Address: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
Mob: \_\_\_\_\_  
Email: \_\_\_\_\_  
Drivers License No.: \_\_\_\_\_ Drivers License State: \_\_\_\_\_

## NEXT OF KIN

Given Name(s): \_\_\_\_\_ Surname: \_\_\_\_\_  
Relationship to you: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Mob: \_\_\_\_\_

## CURRENT TENANCY DETAILS

Length of time at address: \_\_\_\_\_ Rent per week: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_  
Name of landlord / agent: \_\_\_\_\_ Phone: \_\_\_\_\_

## PREVIOUS RENTAL HISTORY

Previous address: \_\_\_\_\_  
Length of time at address: \_\_\_\_\_ Rent per week: \_\_\_\_\_  
Name of landlord / agent: \_\_\_\_\_ Phone: \_\_\_\_\_

**CURRENT EMPLOYMENT**

Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_  
Employer's address: \_\_\_\_\_  
Contact Name (payroll/manager): \_\_\_\_\_ Phone: \_\_\_\_\_  
Length of employment: \_\_\_\_\_ Net Income: \_\_\_\_\_

**SELF EMPLOYMENT DETAILS**

Company Name: \_\_\_\_\_ Business Type: \_\_\_\_\_  
Business address: \_\_\_\_\_  
Position Held: \_\_\_\_\_ ABN: \_\_\_\_\_  
Accountant Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Net Income: \_\_\_\_\_

**PREVIOUS EMPLOYMENT (IF LESS THAN 12 MONTHS AT CURRENT)**

Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_  
Employers address: \_\_\_\_\_  
Contact Name (payroll/manager): \_\_\_\_\_ Phone: \_\_\_\_\_  
Length of employment: \_\_\_\_\_ Net Income: \_\_\_\_\_

**IF STUDENT**

Place of study: \_\_\_\_\_ Course Name: \_\_\_\_\_  
Course Length: \_\_\_\_\_ Student No.: \_\_\_\_\_  
Campus Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

**REFEREES**

Referee Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_  
Referee Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_  
Referee Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

**PETS**

Type: \_\_\_\_\_ No.: \_\_\_\_\_  
Names: \_\_\_\_\_ Breed: \_\_\_\_\_

**PLEASE ANSWER THE FOLLOWING**

Have any of your previous tenancies been terminated?	Yes	No
Are you in debt to another lessor or agent?	Yes	No
Is there an existing reason that may affect your rent payments?	Yes	No
If yes please provide details:		

**PRIVACY STATEMENT**

**PRIVACY DISCLOSURE STATEMENT OF PERKINS JESSOP PROPERTY GROUP**

We are an independently owned and operated business. On this application we have collected personal information about you to assess your application for a residential tenancy. We may need to collect further information about you from previous landlords or letting agents, your current employer and your referees. Your consent to us collecting this information is set out below. We may disclose personal information about you to the owner of the property to which this application relates. If this application is successful we may disclose your details to service providers relevant to the tenancy relationship including maintenance contractors and the landlord's insurers. We may also disclose personal information about you to the owners of any other properties at your request. You have the right to access personal information that we hold about you by contacting our office. If you do not complete this form or do not sign the consent below then your application for a residential tenancy may not be considered or, if considered, may be rejected. By submission of this application it does not automatically mean that you have been accepted for the subject property.

**PRIVACY DISCLOSURE STATEMENT FOR TENANT RELATED DATABASES**

We will disclose your information to any defaulting tenant database used by this agency as part of the normal processing of your tenancy application.

\_\_\_\_\_

Applicant Name

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

**PRIVACY CONSENT**

I the applicant acknowledge that I have read the Privacy Statement of Perkins Jessop Property Group. I authorise Perkins Jessop to collect information about me from:

1. My previous letting agents and/or landlords
2. My personal referees;
3. Any tenancy default database which may contain information about me. I also authorise Perkins Jessop to disclose details about me under the tenancy to which this application relates to any tenancy default database it subscribes including Tenancy Information Centre of Australia (TICA), National Tenancy Database (NTD) and/or Trading Reference Australia (TRA)

I authorise Perkins Jessop to disclose the personal information it collects about me to the owner of the property even if the owner is a resident outside of Australia and to any third parties – valuers, contractors, sales people, insurance companies, body corporates, other agents and tenancy default databases.

